

Identification and proof of address – Unincorporated society account



We need to collect some information about your identity and address. This information is required by law and is to help keep you safe. You can provide us with identification and proof of address in a number of different ways. Here are some of your options.

Who do we need information from?

When a unincorporated group sets up a new account (as either a new or existing customer), we need to collect information about the group and some individuals associated with the group. These individuals include:

- Key management office-holders;
- any other individuals with control over the management of the group's affairs;
- any individuals with a greater than 25% interest in the group's assets;
- any other persons acting on behalf of the group (such as those who have signing authority or power of attorney).

You will be required to provide tax residency information for the individuals mentioned above along with their Tax Identification Number (TIN) for the countries in which they are tax residents of.

What do I need for proof of address?

One of the following dated in the last 12 months for the group and each individual:

- Utility bill
- statement/correspondence from another financial institution (not issued by Westpac Group)
- insurance policy document (not issued by Westpac Group)
- unexpired rental or tenancy agreement.

Other – If you are unable to provide any of the above, please contact us to discuss what other documents may be acceptable.

What ID do I need to bring?

Group Identity ID.

Please bring the following:

- Group rules or constitution confirming current office holders or minutes confirming current office holders (signed and dated within the last 12 months) and;

Associated individual ID.

One of the following: (must be current)

- New Zealand driver licence (must be able to be verified electronically by Westpac)
- New Zealand passport (must be signed)
- Foreign passport (must be signed)
- New Zealand firearms licence
- New Zealand refugee travel document
- New Zealand emergency travel document

OR

- Bring in your birth certificate with your KiwiAccess or SuperGold card.

Source of wealth.

In some cases, we may need to ask you for more information before opening a new account. For example, we may need to check and verify the group's source of funds or wealth.

Please contact us to check if there is anything additional you need to bring into your local branch.

If you're bringing in copies of any documents, you'll need to get them certified by a Trusted Referee beforehand. Any documents in another language will need to be translated to English by an approved provider. Information on Trusted Referees and approved translation services can be found [here](#).